

Contractor Registration

Instructions For Applicants

1. Fee of Registration form is Rs. 1000/- (One Thousand Only) to be paid either through bank draft or pay order (non- refundable) in the name of Project Director SDDA Swat.

2. The fee structure on account of enlistment/registration fee is categorized as follow:

Category	Proposed Work Limit (Million)	SDDA Enlistment Fee	Annual Renewal Fee
C-A	No Limit	60000	50000
C-B	3000	50000	40000
C-1	1800	45000	35000
C-2	800	40000	30000
C-3	400	35000	25000
C-4	150	30000	20000
C-5	50	25000	15000
C-6	20	20000	10000

3. Company letter head duly stamped and signed by proprietor of the company must be enclosed with Enlistment/Registration Application Form.
4. All the required documents i.e. PEC License copy, Form H with Partnership Deed (If any), NIC color Copy of the Proprietor, enlistment copy of other departments (if any), List of Staff (Technical & Others) with NIC Copies, List of Machinery, Copies of Work done certificates and Bank Statements showing current financial status of the company must be attached with the application for enlistment.
5. Enlistment of a contractor shall not be considered as pre-qualification for any Tendered work. However, pre-qualification is considered as per PEC category/code of specialization mentioned in License issued by PEC.
6. The committee constituted for registration / enlistment in this authority convened its meeting once in a quarter. However, if there any special case the enlistment/registration of a firm is considered subject to submission of Rs. 5000/- as service charges.
7. The contractor can attach any other relevant document or pre-qualification papers.
8. In case of any query / clarification contact Secretary Enlistment Committee SDDA Swat on Telephone No. 0946-816547.
9. Enlistment application Form can be downloaded online from www.sdda.gkp.pk
10. Application could be delivered by hand, through post or courier service to:



Superintendent (Estab:)
(Secretary Enlistment Committee)
Swat District Development Authority
Kanju Township Swat.
Tel: 0946-816547
Fax: 0946-881198